



## Audio Support

### **Standard Microphone** | \$25

Available on standing podium, floor stand, or table stand

### **Wireless Handheld Microphone** | \$100

### **Wireless Lavalier/Lapel Microphone** | \$100

### **Portable Public Address System** | \$75

### **Multichannel Microphone Mixer** | \$50

Required for any event using three or more audio sources

### **Polycom Speaker Phone** | \$50

Includes phone line

### **Computer Speakers** | \$40

To run laptop or DVD presentations

### **DMX Sound System** | \$30

Available in the Auditorium, Big Ten ABC, Lincoln, 103AB, 104AB, 105AB, 106, Red Cedar B, and Willy Room

## Visual Support

### **LCD- High Resolution Video Projector** | \$250

For computer application; includes house sound and screen; use of outside equipment will incur equal cost for house sound, screen, cables, and technical support

### **Flat Screen TV** | \$125

Available in Meeting Rooms 102, 107, 108, 110, Willy, Conference Rooms 61 & 62, Vista, and Galaxy

### **Use of House TV Monitors** | \$125

Available at the MSUFCU Club only

### **HDMI Switcher** | \$25

### **Laptop Computer** | \$200

With Windows 10 software; includes house sound and screen

### **Wireless Presentation Remote** | \$50

Includes laser pointer

### **Hardback or A-Frame Easel** | \$15

### **Flipchart** | \$40

Includes Post-It flipchart pad, easel, and markers

### **Portable White Board** | \$25

2' x 3', With assorted markers and eraser

### **Large Portable White Board** | \$50

6' x 4', With assorted markers and eraser



## Internet and Technical Support

### **Wireless/Wired Internet** | Complimentary

Available throughout the hotel; to connect, open browser, select MSUNet Guest 3.0, and agree to the terms (password not required)

### **Multiport Ethernet HUB** | \$50

Includes ethernet line

### **Video Conferencing**

Staff available to assist with personal connection

### **Technical Staff Assistance** | \$50 per hour

Rate applies Monday-Friday 7:00am-5:00pm

### **Technical Staff Assistance** | \$75 per hour

Rate applies 5:00pm-midnight and weekends

### **100 AMP Spider Box** | \$100

Available in Big Ten ABC and Auditorium

### **A/C Power Strip with Extension Cord** | \$10

With 4-12 plugs per strip

## Presentation and Event Enhancements

### **High Lumen Ceiling Spotlight** | \$50

Available in Big Ten ABC and Auditorium

### **Black Pipe and Drape Kit** | \$50 per section

12H' x 14W' podium backdrop

### **Baby Grand Piano** | \$200

Available in the Big Ten Rooms only

### **Dance Floor** | \$100-\$200

### **Linen Table Cloths** | Complimentary

White cloths included for 5' round table room sets

### **Crushed Oyster Floor Length Linen** | \$15 each

### **Specialty Colored Floor Length Linen** | \$15 each

### **Linen Overlays or Runner** | \$5 each

### **Linen Napkins** | Complimentary with meal service

MSU Green, White, Red, Black, and Charcoal Gray

### **Specialty Colored Linen Napkins** | \$2 each

### **Black Lantern Centerpieces with Built-in LED**

### **Candles** | \$5 each

# Kellogg Catering Off-Site Enhancements



## Table Linen and Skirting

**61" Square Table Cloths** | \$5 each

5' Table linen in Black or Green

**52" x 96" Long Table Cloths** | \$6 each

6' Table linen in Black, White, or Green

**52" x 96" Long Table Cloths** | \$6 each

6' Table linen in Green or White checked

**52" x 120" Extra Long Table Cloths** | \$6 each

8' Table linen in Black or White

**52" x 120" Extra Long Table Cloths** | \$6 each

8' Table linen in Green or White checked

**85" Standard Round Table Cloths** | \$6 each

Round table linen in Black or White and cocktail table linen in Black or White

**120" Floor Length Round Table Cloths** | \$15 each

Round table linen in Crushed Oyster, White Imperial Stripe, or Hunter Green and cocktail table linen in White

**Linen Napkins** | \$2 each

MSU Green, White, Red, Black, and Charcoal Gray

**Skirting** | \$15 each

Black or White

## Plates and Flatware

**Eco Friendly Bamboo Products** | Complimentary

**Upgraded Disposable Products** | \$3 per person

**China** | \$6 per person

Includes silverware, water goblets, plates, bowls, napkins, and glassware for bar service; all plated meals receive complimentary china; glassware for bar service not included

## Barware

**Plastic and Paper Products** | Complimentary

**Tossware Products** | \$2 per person

**Glassware** | \$4 per person